Ready for Submission

**Five sections to be filled in this document:**

1. Copyright and Publishing Agreement
2. Title page
3. Author’s Declaration
4. Filled Check List
5. IRB/ERC approval letter

I**MPORTANT NOTE**

If any of the items found above are missing/not adhered to, the submission will be **DECLINED**. No claims of delay in process will be entertained under such situation.



**JOURNAL OF BAHRIA UNIVERSITY MEDICAL AND DENTAL COLLEGE**

To: Editor

 JBUMDC

 Karachi

 Email: editor.bumdc@bahria.edu.pk  **Date: \_\_**\_\_\_\_\_\_\_\_\_\_

Dear Editor,

**Sub:** **Copyright and Publishing Agreement – JOURNAL OF BAHRIA UIVERSITY MEDICAL AND DENTAL COLLEGE (JBUMDC)**

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| **TITLE OF WORK:** [INSERT] |

I am the Principal / Corresponding Author of study, and my contact details are found in the signature block below. In order to submit the manuscript for publication with JBUMDC, I understand that:

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* For the above reasons, I will not pressurize the Editorial Board members of JBUMDC to expedite my article review process to gain the letter of acceptance.
* However, I shall continue to keep a track of my article to find out if there are any problems in my article or otherwise with regards to reviewing / publications / statistics that need by attention.
* I shall keep the JBUMDC editorial office informed and updated whenever my email/postal address/ unit/departmental address or mobile numbers are changed.
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***Name:***

*Principal / Corresponding Author of the study (“Assignor”)*

***Affiliation:***

***Address:***

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**TITLE PAGE**

(Please write here the title of article which should not exceed fifteen words)

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**References:** No of **table and figure** should be 3 to 5

**Conflict of interest:** **Grant Support & Financial Disclosures:**

**AUTHOR'S DECLARATION**

(All authors must sign. Please specify one author for correspondence)

**Title of Article: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Article’s Type:** (i) Editorial (ii) Review Article (iii) Original Article (iv) Medical Education

(v) Short Communication/Commentary (vi) Student Corner (vii) Case Report

(viii) Letter to Editor

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To be filled and submitted by the Corresponding Author at the time of article submission at JBUMDC

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**ERC/IRB approval letter to be Paste Here**

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|  | Click the tab key to add additional rows. |

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| **Time frame: past 36 months** |
| **2** | Grants or contracts from any entity (if not indicated in item #1 above). |

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|[ ]  **None** |

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| **3** | Royalties or licenses |

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| **4** | Consulting fees |

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| **5** | Payment or honoraria for lectures, presentations, speakers bureaus, manuscript writing or educational events |

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|[ ]  **None** |

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| **6** | Payment for expert testimony |

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| **7** | Support for attending meetings and/or travel |

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| **8** | Patents planned, issued or pending |

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| **9** | Participation on a Data Safety Monitoring Board or Advisory Board |

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|[ ]  **None** |

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| **10** | Leadership or fiduciary role in other board, society, committee or advocacy group, paid or unpaid |

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|[ ]  **None** |

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| **11** | Stock or stock options |

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|[ ]  **None** |

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| **12** | Receipt of equipment, materials, drugs, medical writing, gifts or other services |

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|[ ]  **None** |

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| **13** | Other financial or non-financial interests |

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| **Please place an “X” next to the following statement to indicate your agreement:** |
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